

Greenwood Public Library  
Board of Trustees Meeting  
February 11, 2020

Attendees: Lori Feller, Josh Jackson, Karen Grizzle, Carmen Madsen, Shan Rutherford, Lew Gregory, Tamara Russell  
Cheryl Dobbs, Lynn Johnson, Kevin Hoover, Jane Weisenbach, Emily Ellis, Linda Messick, Karen Jewell

Call to Order: Lori Feller called the February 2020 meeting of the Greenwood Public Library Board of Trustees to order at 6:00p.m. Lew Gregory led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

Minutes of Previous Meeting: Carmen Madsen moved to approve the minutes, Tamara Russell seconded, and the minutes of the January 20, 2020 meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence:

Johnson County Clerk Trena McLaughlin sent a letter thanking GPL for agreeing to be a polling site for the May primaries. Early voting will occur April 25 to May 2 and election day voting will occur on May 5.

Attorney's Update: None

Finance Committee Report: Tamara Russell reported that the Finance Committee met on February 6. All fund accounts were in balance. A line for Interest has been added to the Cash Flow Sheet since First Merchants is earning significantly more interest from the new checking account than had formerly been earned from PNC.

Payroll was a challenge this first month even though a test file had run successfully the prior week. Many long phone calls and meetings were required straighten it out. Thanks to Lynn for her dedication and perseverance to see it through. This process is expected to run more smoothly next month.

New Business:

State Library Annual Report

A notice was sent to the State Library that the GPL Annual report has been completed. Cheryl will send a link to the board so we can read it. A compliance notification will be received back from the state in a couple months. Emily maintains statistics and dashboards throughout the year which facilitates pulling the report together. All libraries follow a standard format across the state.

## Blueprint 2023: Year 2

The board was given graphic depictions of the objectives, initiatives, and outcomes/action plans for Year 2 of the strategic plan. These guides show comparisons of 2019 to 2020, and include staff owners for each action. These tools are very clear and concise and provide a great foundation for tracking to these goals.

Accounts Payable and Treasurer's Report: Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time. Carmen Madsen moved to approve the Treasurer's Report, Lori Feller seconded, and the report was approved by signature.

## Other Business:

### Reservable Spaces Policy amendments

Prompted by election season, an acceptable behavior clause was added to the Reservable Spaces Policy to include:

Stay in room

No printed materials on walls or windows

No approaching other people

Carmen Madsen moved to approve the amended policy, Josh Jackson seconded, and the motion was approved by unanimous voice vote.

## January Reports:

Director's Report: Cheryl Dobbs highlighted that the unveiling of Subject Savvy has resulted in terrific television news coverage and print articles about Greenwood Public Library's inventive approach. She noted the years it has taken to make this a reality and expressed gratitude "for the chance to innovate and make library easy in every way possible."

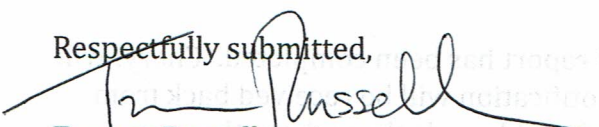
Development Report: Jane Weisenbach reported working on sponsorships. Five more are needed for Purse Bingo. The annual Easter Egg Hunt has been confirmed with Carpenter Realty. May is Foster Care Month and an Open House has been planned for May 4 with a focus on foster families. A grant for the Open House is being sought from a local bank.

Jane has also been talking to lots of people about her position.

Department Reports: Department managers provided reports on their January 2020 activities.

Adjournment: Lori Feller adjourned the meeting at 6:48 p.m.

Respectfully submitted,

  
Tamara Russell

Secretary